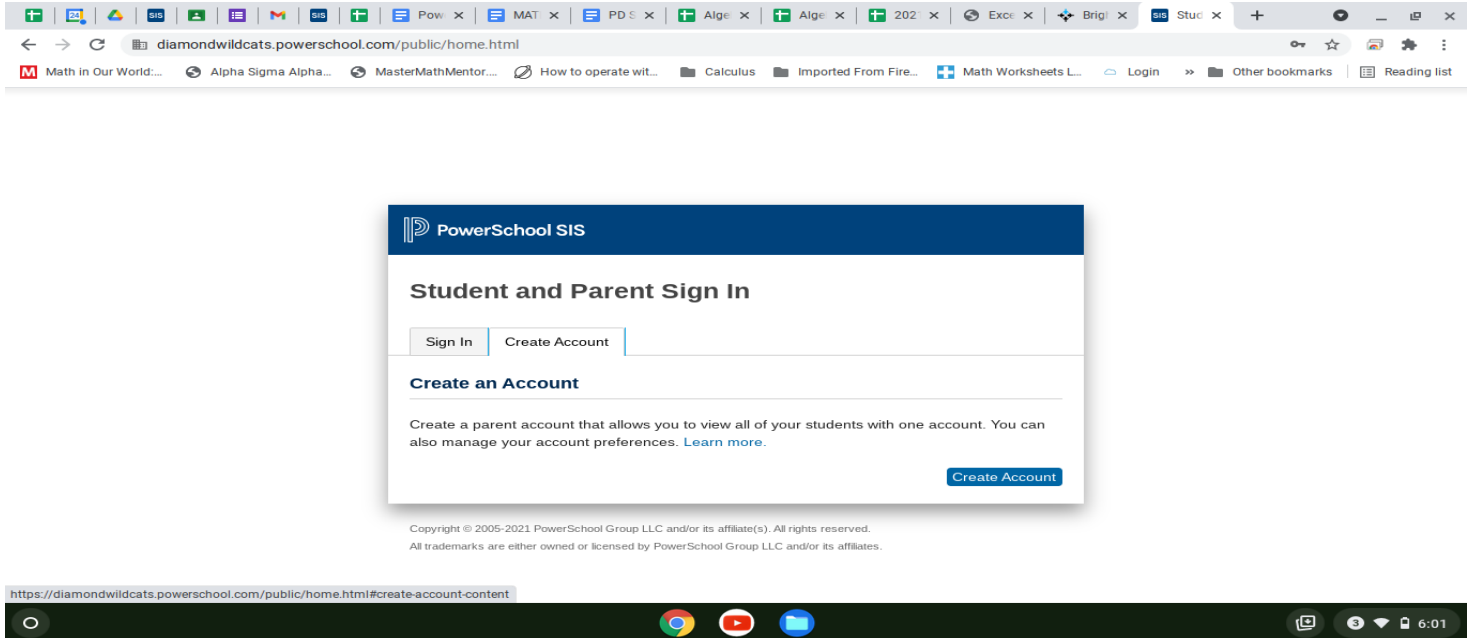# PowerSchool for Parents

Note: The initial log-in must be done from a computer

Follow these Directions to Create a Parent Account

1. Go to the PowerSchool Log-in page: diamondwildcats.powerschool.com/public
2. Click on the "Create Account" tab and then the blue "Create Account" button

3. Enter your information in the first 7 boxes. The username and password created in this step will be what is used to access PowerSchool in the future. (You are able to create your own username and password here.)

4. Next enter the information to link your student(s) using the information that was provided by the school. If you did not receive the information letter from the school, please contact your building secretary and ask for your "Parent Portal Letter".
Student Name=Green Arrow: Type in your Student's Name
Access ID=Red Arrow: Type in "Your Confidential ID" (NOT Student ID)
Access Password=Pink Arrow: Type in "Your Password" (NOT Student Password)
5. After entering this information for each of your students, scroll down to the bottom and press the blue enter button.
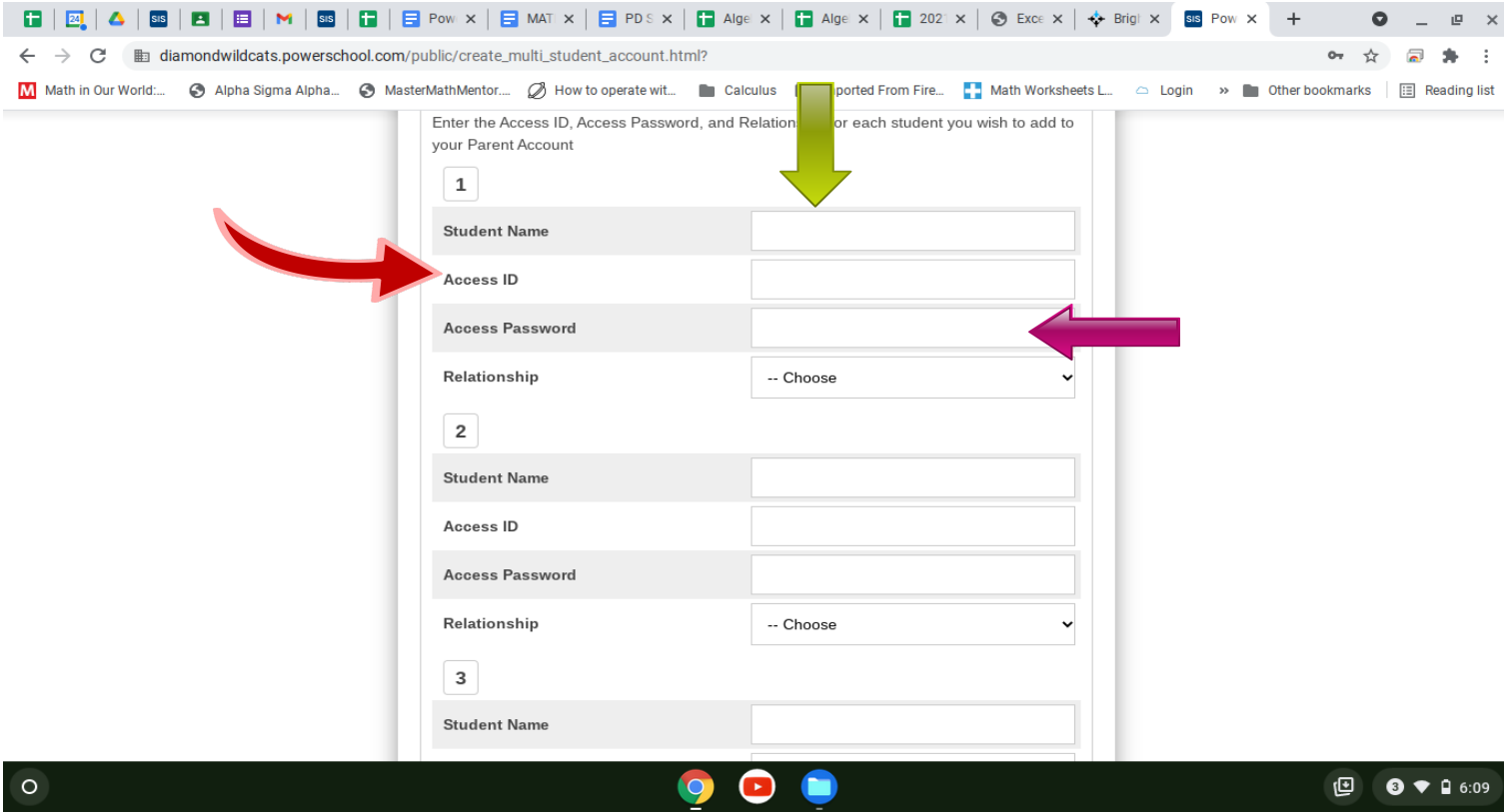
6. Check the email you provided for a verification email from PowerSchool. This email will have a link that you will use to log in for the first time.
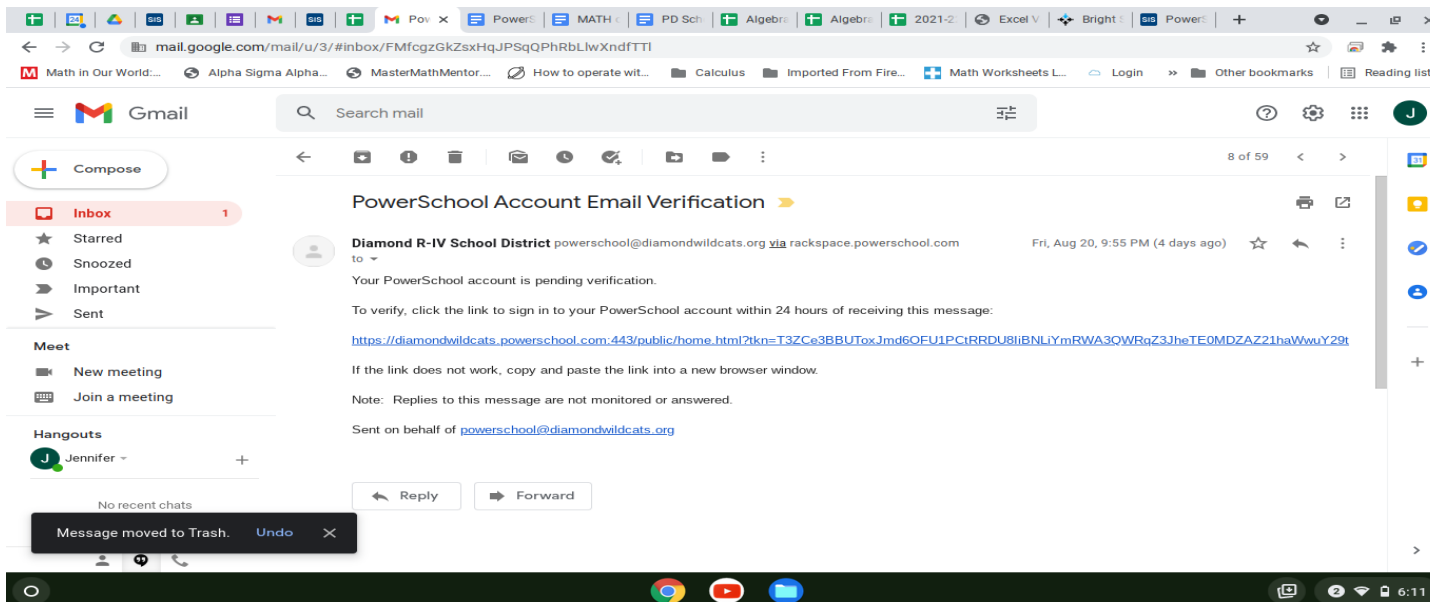
Completing Enrollment Paperwork

1. Log-in to PowerSchool
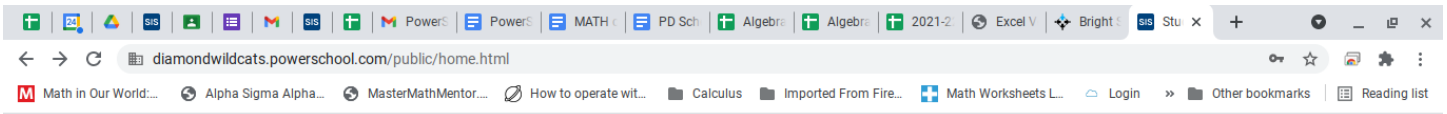
2. On the left-hand side of the screen find and click on "forms"

3. Click on each form to complete. Once the form is complete, the bar will turn green and there will be an entry time stamp to the right of the form.

Once you have completed all forms, you are finished. You can use your user name and password to log-in at any time to check on your student(s). You can also now log-in to the PowerSchool App on your smartphone using the same information.